

Sent 11 MAY 2021

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Rules and Regulations No. 20

Date: February 16, 2021

## CASA BAHIA HOMEOWNERS ASSOCIATION POLICY AND PROCEDURES

**Subject:** Digital Locks for Hallway Doors of Homeowner Units

**Purpose:** To provide direction for homeowners who want to purchase and install digital locks on their common area hallway doors while maintaining a uniform aesthetic look to the common area of the building.

**Background:** Digital door locks offer convenience and controlled access for homeowners. Using a numeric keypad, key, or in some cases, an internet connection, provides homeowner-defined access control to their condo unit.

**Policy:** In order to maintain a uniform look to the common area of the building, this policy provides a list of digital locks that are approved for installation by the HOA. In the event, the recommended locks are discontinued, a new lock becomes available, or a lock not identified in this policy is desired by the homeowner, contact the HOA in writing through the management company for review and approval prior to purchasing and installing the lock.

### 1. Approved Digital Locks for Common Area Hallway Doors

- a. Schlage Encode Smart Deadbolt Lock – Century, Aged Bronze
- b. Yale Assure Lock - Touchscreen Keypad Door Lock in Bronze

All locks on the doors from individual condo units leading to common area hallways must have an oiled rubbed bronze, aged bronze (or similar) finish. Other finishes such as chrome, brushed nickel, or polished brass are not approved by the HOA.

Third party review of HOA approved digital door locks:

<https://www.youtube.com/watch?v=P7j6PhZZnR8>

### 2. Selection, Installation, and Maintenance of Digital Locks

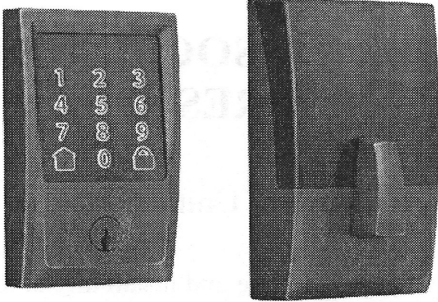
Selection, installation, and maintenance of a digital door lock is the responsibility of the homeowner, and the board recommends the use of a professional installer/locksmith.

### 3. Requests for Lock Not On The HOA List of Approved Locks

If a homeowner desires a lock that is not on the approved HOA list of digital locks, approval by the HOA Board is required prior to installation. To obtain a review of a request for an alternate lock,

contact, in writing, the HOA management company who in turn will contact the board for review and approval.

#### 4. Reference Images



Schlage Encode Smart Deadbolt Lock – Century, Aged Bronze



Yale Assure Lock - Touchscreen Keypad Door Lock in Bronze